

**A MEETING OF THE EXECUTIVE COMMITTEE
OF THE LIVING WELL FOUNDATION
ON THURSDAY, JUNE 8, 2017, AT 8:00 A.M.
AT THE FOUNDATION OFFICE,
3711 CYPRESS STREET, SUITE 2,
WEST MONROE, LOUISIANA 71291**

MINUTES

Members Present:

Deion Hemphill, Chair
Dr. Florencetta Gibson
A. Whitfield "Whitty" Hood, Jr.
Courtney Hornsby
Carl Turner

Staff Present:

Alice M. Prophit, President/CEO
Janet Rutledge, Executive Assistant,
Secretary/Treasurer

Members Absent:

none

Others Present:

Doug Caldwell, Attorney

Deion Hemphill called the meeting to order, and the presence of a quorum was verified.

Minutes – The minutes from the April 6, 2017, meeting were reviewed. There being no changes, upon motion by Whitty Hood, seconded by Dr. Florencetta Gibson, the minutes were unanimously approved (5-0).

Approval of April 2017 Financial Statements – The April 2017 financial statements, together with the Argent statement, were presented. It was noted that, unlike last year at this time, there was no longer a need for required accruals relating to ongoing support for school based health centers. It was also noted on the bond worksheet that the current yield generated by the investment portfolio for April was 1.78%. After discussion, upon motion by Courtney Hornsby, seconded by Dr. Florencetta Gibson, the April 2017 Financial Statements were unanimously approved (5-0).

Update on Investment Items – Information was presented regarding the sweep account and the need for a new benchmark. It was reported that these items will be further discussed at the next Finance/Investment Committee. No further action was necessary at this time.

Grant Cycle Items –

Fall 2015 Grant – Trimble Ministries – A report was given on the status of payments and the audit of the project for the Warren and Linda Trimble Ministries. After discussion, it was recommended that since the purchase date of the submitted equipment and supplies was at the end of the grant period and could only be used in their ongoing program after expiration of that previous grant, no final installment would be paid on the 2015 grant for project supplies reimbursement, but that the expense of \$1,250.00 would instead be considered as submitted on their Fall 2016 grant and payable from the funds attributable to that program. It was discussed that this was due to confusion concerning how funds are allocated only to a specific grant period even though they are operating an ongoing program. It was also noted that the program was excellent, and those involved were well-qualified and were doing a very good job.

Upon motion by Whitty Hood, seconded by Courtney Hornsby, the recommendation was unanimously approved (5-0). This item will be presented to the Board of Directors.

Site Visits – It was reported that site visits to Fall 2016 grantees are ongoing. The members of the Executive Committee were reminded that all grantees and projects are audited for use of funds. No further action was necessary at this time.

Upcoming Activities – It was reported that the Foundation had been contacted by West Carroll Parish regarding a school program and grant opportunities. It was noted that West Carroll Parish is not in the Foundation's service area and this may preclude formal funding of projects centered only in that parish, but that the Foundation serving as an informational resource for them will be helpful. No further action was necessary at this time.

2016 Annual Report – The 2016 Annual Report was presented. A question was asked as to whether approval for photo use had been obtained. It was confirmed that this requirement was included in the solicitation of photographs from the grantees, but that approval would be confirmed for those specific photographs to be used. Doug Caldwell stated that he had several recommendations regarding some of the provisions in the proposed report, and asked if he could work with Alice Proffit to make agreed changes. After review, the recommendation was made that the 2016 Annual Report be accepted contingent upon review by the attorney for any language clarification. Upon motion by Dr. Florencetta Gibson, seconded by Carl Turner, the recommendation was unanimously approved (5-0). This item will be presented to the HSD # 1 Board of Commissioners.

2016 Compliance Certificate – The 2016 Compliance Certificate was presented and reviewed. After discussion, upon motion by Courtney Hornsby, seconded by Dr. Florencetta Gibson, the 2016 Compliance Certificate was unanimously approved (5-0). This item will be presented to the HSD #1 Board of Commissioners.

Update on By-Laws Item – Planning/Operations Committee – It was reported that after conversations between Alice Proffit and Doug Caldwell, although it had earlier been planned to amend the By-Laws to remove the currently inactive Planning/Operations Committee, it was recommended by them that the current arrangement remain unchanged for at least another two years. This was because while currently unneeded, they can foresee possible changes that might require it to again become active. After further discussion, upon motion by Courtney Hornsby, seconded by Dr. Florencetta Gibson, the recommendation was unanimously approved (5-0). This item will be presented to the Board of Directors, and thereafter to the HSD #1 Board of Commissioners.

Board Director Terms – The terms of service for current Board Directors was presented. No further action was necessary at this time.

Hospital-based Services for Region – Information was presented on the recent merger announcement on IASIS Healthcare and Steward Health of Boston, with a note that Jeremy Tinerello had been confirmed as CEO of Glenwood Regional Medical Center. It was reported that further discussions on local services, including investigation of a trauma center, would likely be slowed. It was also noted that the grand opening of the ER expansion would be held on June 21st. No further action was necessary at this time.

Additionally, information was provided on the College of Osteopathic Medicine by New York Institute of Technology (NYIT) that is proposed to be based at the University of Louisiana at Monroe (ULM) campus. The Board of Regents votes on June 21, 2017, for possible approval, and it was noted that some Foundation Directors or staff were involved in committee work or input with ULM on this project. No further action was necessary at this time.

SBHC Activities in Service Area – Updates were provided on the expansion for school-based health centers (SBHC) within the 8 parishes. It was reported that a SBHC would likely be possible for the coming school year in Morehouse Parish with the federally qualified health center, and discussions within Franklin and Union Parishes continue. Both remain very interested but each has local issues or concerns that prevent them from proceeding now. No further action was necessary at this time.

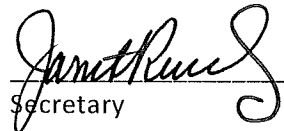
Community Plan Priority of Infant Mortality – The position of Maternal and Child Health at the Region 8 Office of Public Health in Monroe is now filled by an RN after being unfilled for several years. It was also reported that Region 6 (Alexandria) had experienced a decline in infant mortality rates through a collaborative venture among the community and healthcare providers as the result of an aggressive child safety program. Based on these items, further funding of grants and collaboration around this goal for Region 8 may be very beneficial. More contacts will be made with these entities. No further action was necessary at this time.

President/CEO Report – No further report at this time.

Board Chair Report – No further report at this time.

There being no other activities, and no Committee members or members of the public wished to make any further comments, upon motion duly made and seconded, the meeting was adjourned.


Chair


Secretary