

**A MEETING OF THE NOMINEE RECOMMENDATIONS COMMITTEE  
OF THE LIVING WELL FOUNDATION  
ON WEDNESDAY, JULY 12, 2018, AT 8:00 A.M.  
AT THE FOUNDATION OFFICE,  
3711 CYPRESS STREET, SUITE 2,  
WEST MONROE, LOUISIANA 71291**

**MINUTES**

**Members Present:**

Dr. Florencetta Gibson  
Deion Hemphill  
Dr. Ed McGuire

**Members Absent:**

Dr. Bob Huffstutter  
Dr. Dave N. Norris, Jr.

**Staff Present:**

Alice M. Prophit, President/CEO

**Staff Absent:**

Janet Rutledge, Executive Assistant,  
Secretary/Treasurer

**Others Present:**

none

The meeting was called to order, and the presence of a quorum was verified. As Dr. Norris, the previously elected Chair, was unable to attend, upon motion by Dr. McGuire, seconded by Dr. Gibson, the election of Deion Hemphill as Chair for this meeting was unanimously approved (3-0).

**Minutes** – The minutes from the January 23, 2018, meeting were reviewed. There being no changes, upon motion by Dr. McGuire, seconded by Dr. Gibson, the minutes were unanimously approved (3-0).

**Board Director Terms and Appointments** – The current terms of service for Board Directors was then reviewed. Two HSD appointees, Reverend Don Banks and Courtney Hornsby, will complete their second countable terms December 31, 2018, and one HSD appointee, Dr. John Shepard, will complete his third and final term December 31, 2018. In addition, a letter of resignation from Deion Hemphill, effective December 31, 2018, was recently received by the office, with Mrs. Hemphill unable to complete her second countable term. It was further noted that Dr. Florencetta Gibson, the at-large other OPPJ appointee, would complete her third and final term December 31, 2018.

**HSD Appointees** – Reverend Don Banks, an HSD appointee, was recommended for nomination to serve his third and final countable term beginning January 1, 2019, through December 31, 2021. Upon motion by Dr. McGuire, seconded by Dr. Gibson, the recommendation was unanimously approved (3-0).

Courtney Hornsby, an HSD appointee, was recommended for nomination to serve her third and final countable term beginning January 1, 2019, through December 31, 2021. Upon motion by Dr. Gibson, seconded by Dr. McGuire, the recommendation was unanimously approved (3-0).

Information was presented on Major Jason Pleasant, Chief Investigator with the Ouachita Parish Sheriff's Office, as a candidate for consideration upon completion of Dr. Shepard's third and final term. After discussion, upon motion by Dr. Gibson, seconded by Deion Hemphill, the recommendation for nomination of Major Pleasant to a first and countable term beginning January 1, 2019, through December 31, 2021, was unanimously approved (3-0).

Information was then presented on Lori Allen, a licensed professional counselor and partner in Strategic Counseling Solutions located in West Monroe, as a candidate for consideration to fill the remaining time of Deion Hemphill's second countable term, beginning January 1, 2019, through December 31, 2020, as a partial term not a countable term. After discussion, upon motion by Dr. McGuire, seconded by Dr. Gibson, the recommendation for nomination of Lori Allen to a partial term beginning January 1, 2019, through December 31, 2020, was unanimously approved (3-0).

The previous four items will be presented to the Board of Directors and thereafter to the HSD #1 Board of Commissioners.

**OPPJ Appointee** – It was reported that the OPPJ will consider a candidate for appointment prior to completion of Dr. Gibson's third and final term. Information will be provided at a later date.

The Committee then expressed their appreciation for both Dr. Florencetta Gibson and Deion Hemphill as members of this Committee and for their commitment and dedication to service, as well as Dr. Shepard's commitment and dedication to the Foundation.

**2019 Board Officers** – Discussion was then held regarding the selection of Board Officers for 2019. The following slate of officers was recommended for nomination.

Board Chair - Courtney Hornsby  
Vice Chair, Finance/Investment Committee - A. Whitfield "Whitty" Hood, Jr.  
Vice Chair, Programs/Grant Review Committee - Ken Phillips  
Vice Chair, Planning/Operations Committee - Dr. Ed McGuire

Upon motion by Dr. Gibson, seconded by Dr. Ed McGuire, the recommendation for nomination of the Board Officers for 2019 was unanimously approved (3-0). This item will be presented to the Board of Directors and thereafter to the HSD #1 Board of Commissioners.

**2019 Board Committees** – The committees and Board members were then reviewed. The following list of candidates for committees was then recommended for nomination:

- **Executive Committee**
  - Courtney Hornsby – Chair
  - A. Whitfield "Whitty" Hood, Jr. – Vice Chair, Finance/Investment Committee
  - Ken Phillips – Vice Chair, Programs/Grant Review Committee
  - Dr. Ed McGuire – Vice Chair, Planning/Operations Committee
  - Dr. Dave N. Norris, Jr. – Board Appointee

- Finance/Investment Committee
  - A. Whitfield “Whitty” Hood, Jr. – Vice Chair
  - Jim Allbritton
  - Dr. Jacquelyn Carter
  - Courtney Hornsby
  - Jason Pleasant (new appointee)
- Programs/Grant Review Committee
  - Ken Phillips – Vice Chair
  - Alberta Green (new appointee)
  - Courtney Hornsby
  - Dr. Bob Huffstutter
  - Dr. Dave N. Norris, Jr.
- Planning/Operations Committee *(to be convened upon Board need)*
  - Dr. Ed McGuire, Vice Chair
- Audit Committee \*
  - Jim Allbritton
  - Lori Allen (new appointee)
  - A. Whitfield “Whitty” Hood, Jr.
- Nominee Recommendation Committee \*
  - Jim Allbritton
  - Lori Allen (new appointee)
  - Reverend Don Banks
  - Dr. Ed McGuire

\* *Chair to be elected at first meeting*

Upon motion by Dr. Gibson, seconded by Dr. McGuire, the recommendation for nomination of the 2019 committees was unanimously approved (3-0). This item will be presented to the Board of Directors and thereafter to the HSD #1 Board of Commissioners.

It was noted that, in accordance with the By-Laws, advisors may be requested by the Board for special projects. Discussion was held regarding strategic goals, grant-making, and current activities, and that there are three long-term leaders with the Foundation who can continue to offer insights into these areas at times. A recommendation was made to designate The Honorable Dave N. Norris, Sr., former mayor of the city of West Monroe and involved in the formation of the Foundation, as a continued advisor to the Board, and upon motion by Deion Hemphill, seconded by Dr. Gibson, the recommendation was unanimously approved (3-0). In addition, upon motion by Dr. Gibson, seconded by Deion Hemphill, the recommendation to designate Julian Johnston, retired CPA, as a continued advisor to the Board was unanimously approved (3-0). A recommendation was made to designate Dr. Florencetta Gibson, a nursing and counseling professional and granting specialist, as an advisor to the Board. Upon motion by Dr. McGuire, seconded by Deion Hemphill, the recommendation was unanimously approved (3-0). This item will be presented to the Board of Directors and thereafter to the HSD #1 Board of Commissioners.

**2019 Employees and Corporate Officers** – A recommendation was made that Alice M. Proffit continue as President/CEO, and a Corporate Officer, for 2019. Upon motion by Dr. Gibson, seconded by Dr. McGuire, the recommendation was unanimously approved (3-0). A recommendation was made that Janet M. Rutledge continue as Executive Assistant, Secretary/Treasurer, and a Corporate Officer, for 2019. Upon motion by Deion Hemphill, seconded by Dr. Gibson, the recommendation was unanimously approved (3-0). Both of these items will be presented to the Board of Directors and thereafter to the HSD #1 Board of Commissioners.

There being no other activities and no Committee members or members of the public wished to make any further comments, upon motion duly made and seconded, the meeting was adjourned.

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Chair

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Secretary