

**A MEETING OF THE PROGRAMS/GRANT REVIEW COMMITTEE
OF THE LIVING WELL FOUNDATION
ON THURSDAY, NOVEMBER 1, 2018, AT 7:30 A.M.
AT THE FOUNDATION OFFICE,
3711 CYPRESS STREET, SUITE 2, WEST MONROE, LA 71291**

MINUTES

Members Present:

Dr. Florencetta Gibson, Vice Chair
Reverend Don Banks
Dr. Jacquelyn Carter
Courtney Hornsby
Ken Phillips

Staff Present:

Alice M. Proffit, President/CEO
Janet Rutledge, Executive Assistant,
Secretary/Treasurer

Others Present:

Dr. Robert Huffstutter, Board member

Members Absent:

none

Dr. Florencetta Gibson called the meeting to order, and the presence of a quorum was verified.

Minutes – The minutes from the July 26, 2018, meeting were reviewed. There being no changes to the minutes, upon motion by Mrs. Hornsby, seconded by Dr. Carter, the minutes were unanimously approved (5-0).

Fall 2018 Grant Cycle Applications Review – The overall process for review was discussed, and it was also noted that there would be possible conflicts of interest to consider during the review. It was noted that the grant budget approved by the Finance Committee is \$425,000 as there were no school-based health centers funding to be considered in this year. It was reported that 42 applications were received in total, with 9 uncompleted, and 33 completed grant applications had been received at a total request of \$861,272.

The Committee expressed appreciation to the staff for the detail and tools provided on the grants for an efficient and thorough review.

Discussion of the Grant Applications – Discussion was held on each grant application, with a thorough review of submitted and follow-up information, including external evaluator scoring and comments. It was noted that all applications were impressive and with merit.

Citizens Medical Center – “Integration of Eye care with Diabetes Management in Caldwell Parish”

– requested \$35,000 in collaboration with Haik Humble Eye Center to provide comprehensive eye exams for under-served residents of Caldwell, Franklin, and Jackson Parishes. It was noted that this grant was not appropriate because of the for-profit status of the Haik Humble Eye Center as the provider of services in this proposed project. Therefore, it was withdrawn from consideration.

Downtown Monroe and Greater Ouachita Lions Club – “Cubsight” - requested \$12,520 to purchase 2 additional non-invasive cameras to be used to screen all Ouachita Parish pre-k, kindergarten, and 3rd grade students. Results are reported to the LA Lions Eye Foundation and reviewed by an optometrist, and abnormal findings are reported to the child’s parents or guardians for further care. Follow-ups are made to the school/parents to ensure the child receives other care. After discussion, upon motion by Dr. Carter, seconded by Mrs. Hornsby, the recommendation to fully fund the request at \$12,520 was unanimously approved (5-0).

Grambling State University (Dept. of Kinesiology, Sport & Leisure Studies) – “Improving Minority Perceptions About Care and Treatment (IMPACT)” – requested \$35,389 to improve the overall health of disadvantaged/underserved children in 4 parishes at two 1-week day camps for children ages 7-17 in fitness, health, and wellness activities. After discussion, upon motion by Dr. Gibson, seconded by Rev. Banks, the recommendation for no funding at this time was unanimously approved (5-0).

King Solomon Baptist Church – “Saving Lives by Knowing How” – requested \$20,545 for personnel and supplies to offer the AHA’s CPR Course including use of simulated AED’s and to purchase mannequins. After discussion, upon motion by Mr. Phillips, seconded by Dr. Carter, the recommendation for no funding at this time was unanimously approved (5-0).

LA Delta Community College – Jonesboro campus – “Patient Care Technician Instructor” – requested \$67,063 funding for the salary and fringe benefits of an instructor for a Patient Care Technician course. After discussion, upon motion by Rev. Banks, seconded by Mr. Phillips, the recommendation for no funding at this time was unanimously approved (5-0).

LifeShare Blood Center – “LifeShare Cellular Laboratory” – requested \$50,000 to provide equipment/supplies for an accredited cellular laboratory in Shreveport at the existing LifeShare site to advance the work of ULM Pharmacy professor, Dr. Girish Shah, for his recently patented screen to identify prostate cancer more accurately and earlier than existing screens, and to begin human clinical trials prior to FDA approvals and commercial marketability. After discussion, upon motion by Mrs. Hornsby, seconded by Rev. Banks, the recommendation for no funding at this time was unanimously approved (5-0).

Louisiana Center for the Blind – “Fitness without Barriers” – requested \$16,320 for equipment and instruction in order to create a demonstration gym where the unsighted can learn to use commercial gym equipment and further use equipment within a community. After discussion, upon motion by Mr. Phillips, seconded by Mrs. Hornsby, the recommendation to fully fund the request at \$16,320 was unanimously approved (5-0).

Louisiana Emergency Response Network – “Stop the Bleed Education” – requested \$12,334 to continue to educate faculty/staff at 12 more of 37 Ouachita Parish schools on life-threatening bleeding and how to “stop the bleed”. It would also help purchase kits and equipment for the 12 schools. After discussion, upon motion by Mr. Phillips, seconded by Dr. Carter, the recommendation to fully fund the request at \$12,334 was unanimously approved (5-0).

Louisiana Endowment for the Humanities – “Prime Time Head Start: Encouraging Healthy Weight & Nutrition through Sports” – requested \$9,886 to organize a Wee Ball/Tee Ball league and to promote interaction with families. Nutrition classes to promote healthy weights in the participating children and their families would be included. After discussion, upon motion by Mrs. Hornsby, seconded by Dr. Carter, the recommendation to partially fund the request at \$2,500 for equipment and supplies was unanimously approved (5-0).

Louisiana Tech’s Education and Research in Children’s Health – “Bulldog Book Club: Babies, Expansion and Evaluation” – requested \$24,376 to expand the Bulldog Book Club to develop and distribute 188 book kits within hospitals and birthing units to the parents of newborns focusing on children’s physical, cognitive, and socioemotional health. After discussion, upon motion by Dr. Gibson, seconded by Dr. Carter, the recommendation for no funding at this time was unanimously approved (5-0).

Louisiana Tech University Psychological Services Clinic – “Providing Mental Health Services to LGBT Identified Community Members of Northeast Louisiana” – requested \$30,596 to offset salaries and fees for therapy sessions in the pro bono clinic and workshops for families within the LGBT community. After discussion, upon motion by Dr. Carter, seconded by Mr. Phillips, the recommendation to partially fund this project at \$1,800 for program materials was unanimously approved (5-0).

Louisiana Tech University School of Human Ecology - “Health Evaluation and Training” – requested \$25,005 for expansion of the WISE (We Inspire Smart Eating) Program to encourage healthy eating in 10 schools including a new site in Bastrop, within a research project. After discussion, upon motion by Dr. Gibson, seconded by Mrs. Hornsby, the recommendation for no funding at this time was unanimously approved (5-0).

Louisiana Tech University Schools of Nursing, Entrepreneurship, Engineering, BioMed – “AI to Reduce AED Response Time” – requested \$21,477 to begin a multi-phase project to develop a mobile app to locate the closest AED and coordinate community efforts to decrease response time, with future development to include all public spaces and other medical device locations. Initial work would be done with education settings and later expand to other public or business environments, with inclusion of safe egress routes during disaster events. After discussion, upon motion by Mr. Phillips, seconded by Dr. Carter, the recommendation to fully fund this project was unanimously approved (5-0).

Louisiana United Methodist Children and Family Services, Inc. Outdoor Wilderness Learning Center – “The Pegasus Project” – requested \$15,000 to expand therapeutic riding classes to all ages of students with special needs in Lincoln and Jackson Parishes. After discussion, upon motion by Dr. Carter, seconded by Mrs. Hornsby, the recommendation to fully fund this project was unanimously approved (5-0).

Morehouse Community Medical Centers – “Richwood High School Career Center Partnership” – requested \$25,000 to provide professional licensed instructors at the RHS Career Center for the medical assistant and dental assistant programs, and to purchase needed medical screening equipment for teaching purposes. After discussion, upon motion by Mrs. Hornsby, seconded by Dr. Carter, the recommendation to fully fund this project was unanimously approved (5-0).

The Committee then considered a possible conflict of interest for Courtney Hornsby regarding the grant applicant, Ouachita Parish School Board. Upon providing additional information, Mrs. Hornsby departed the meeting. After discussion, upon motion by Mr. Phillips, seconded by Rev. Banks, the following was unanimously approved by all members then present (4-0), to wit:

WHEREAS, the Programs/Grant Review Committee has received and reviewed the Notice of Possible Financial Interest/Conflict of Interest presented to the Committee by Courtney Hornsby with respect to the grant applicant, Ouachita Parish School Board, and has had the opportunity to propound questions to her regarding the relationship disclosed;

WHEREAS, the Programs/Grant Review Committee has discussed, without the presence of the foregoing individual, whether she has a conflict of interest with respect to the designated grant application;

RESOLVED, the Programs/Grant Review Committee hereby determines that Courtney Hornsby does have a potential conflict of interest with respect to the grant application or the grant applicant, and may not participate in the discussion and vote with respect to the grant application.

OPSB – “Riverbend Community Health Park” – requested \$30,000 to create the Riverbend Community Health Park on lands owned by the City of West Monroe and the Ouachita Parish School Board, between Riverbend Elementary School and the West Monroe Community Center, to provide fitness equipment and programming for students and the under-served community. It was noted that a grant request for matching funds had been submitted to Blue Cross Blue Shield of Louisiana. After discussion, upon motion by Rev. Banks, seconded by Mr. Phillips, the recommendation to fully fund this project was unanimously approved by all members then present (4-0).

At this time, Courtney Hornsby returned to the meeting.

Rays of Sonshine – “Healthy You” – requested \$28,450 to expand nutrition services and physical fitness and smoking cessation classes to the under-served residents at the shelter, and to renovate the buildings for sheltering and services. After discussion, upon motion by Dr. Gibson, seconded by Mrs. Hornsby, the recommendation to partially fund the request at \$23,150 for renovations to the buildings was unanimously approved (5-0).

The Center for Children and Families, Inc. – “Brokers of Hope”- requested \$35,000 to purchase forensic medical equipment to be used in examining child abuse victims, and to provide crisis intervention services and individual and family counseling in Union Parish. After discussion, upon motion by Dr. Gibson, seconded by Mr. Phillips, the recommendation for no funding at this time was unanimously approved (5-0).

The Health Hut – “La Salud de la Familia (The Healthy Family)” – requested \$18,998 to expand the presence of a Spanish language translator to two days a week in the free community clinic in Ruston and to provide some medical supplies. It was noted that the Health Hut is a primary funded project with Lincoln Health Foundation. After discussion, upon motion by Mr. Phillips, seconded by Dr. Carter, the recommendation to fully fund the request was unanimously approved (5-0).

The Northeast Louisiana Children’s Museum – “Eat Well, Play Well” – requested \$9,000 for the 3 month rental and placement at the museum of *Eat Well, Play Well*, a traveling exhibit from the Oregon Museum of Science and Industry, and to reach 1,000 at-risk school children through field trips to the museum. After discussion, upon motion by Dr. Carter, seconded by Rev. Banks, the recommendation to partially fund the request at \$4,500 was unanimously approved (5-0).

Salvation Army of Monroe – “The Salvation Army of NE LA in Monroe Assistance Programs” – requested \$15,000 for the following items: a steam table with fire pans and a sneeze guard; fencing to separate the men and women’s areas; a new roof for the warehouse for storage of Thrift Store and Angel Tree items; and an additional commercial washer/dryer. After discussion, upon motion by Dr. Carter, seconded by Mr. Phillips, the recommendation to fully fund the request, plus an additional \$10,000 towards the new warehouse roof, for a total of \$25,000, was unanimously approved (5-0).

Union General Hospital – “Promoting Healthy Eating and Physical Activity for a Healthier Community” – requested \$27,040 for consultants, supplies, publications, and project equipment for community health and wellness activities. After discussion, upon motion by Dr. Gibson, seconded by Dr. Carter, the recommendation to partially fund the request at \$8,300 for capital equipment was unanimously approved (5-0).

At this time, the Committee considered a possible conflict of interest for Dr. Gibson regarding the applications from departments at ULM, including the Education Department, the Gerontology Department, the Kitty Degree School of Nursing, the Occupational Therapy Clinic, the College of Pharmacy, and the Department of Radiologic Technology. Upon providing additional information, Dr. Gibson departed the meeting.

After discussion, upon motion by Mrs. Hornsby, seconded by Mr. Phillips, the following was unanimously approved by all members then present (4-0), to wit:

WHEREAS, the Programs/Grant Review Committee has received and reviewed the Notice of Possible Financial Interest/Conflict of Interest presented to the Committee by Dr. Florencetta Gibson with respect to the grant applicants from the University of Louisiana at Monroe and has had the opportunity to propound questions to her regarding the relationships disclosed;

WHEREAS, the Programs/Grant Review Committee has discussed, without the presence of the foregoing individual, whether she has a conflict of interest with respect to the designated grant applications;

RESOLVED, the Programs/Grant Review Committee hereby determines that Dr. Florencetta Gibson does not have a potential conflict of interest with respect to any of the grant applicants, and may participate in the discussion and vote with respect to all of the grant applications.

Dr. Gibson then rejoined the meeting.

ULM Education Department – “Standardized Testing Effects on Public School Faculty Assessed Through Salivary Cortisol Measures” – requested \$14,372 to research the anxiety level of teachers during the LEAP testing season through salivary cortisol measurements. After discussion, upon motion by Mr. Phillips, seconded by Dr. Carter, the recommendation for no funding at this time was unanimously approved (5-0).

ULM – Department of Gerontology – “Pilot Grief Care Program for Older Adults over the Age of 60 Years” – requested \$23,912 to implement a pilot Grief Care Program for those over the age of 60 who are experiencing depression, emotional isolation, traumatic stress, and prolonged distress, and to conduct the program at the Ouachita Council on Aging in Monroe. After discussion, upon motion by Dr. Gibson, seconded by Dr. Carter, the recommendation for no funding at this time was unanimously approved (5-0).

ULM – Kitty Degree School of Nursing – ‘Healthy Today, Healthy Tomorrow’ – requested \$9,829 for the purchase of medical supplies and educational material for use at major community festivals and to conduct health screenings on blood pressure, glucose, and total cholesterol, and to provide education on colorectal cancer assessment, breast health, diabetes, and cardiovascular health. It was noted that this applicant was also applying to BCBSLA for additional funding. After discussion, upon motion by Dr. Gibson, seconded by Mr. Phillips, the recommendation to partially fund this grant at \$2,500 for medical equipment and supplies was unanimously approved (5-0).

ULM – Kitty Degree School of Nursing – ‘Mobile Bridge to Health’ - requested \$34,715 to provide medical and mental health services at the homeless shelters in the region including the Salvation Army, Family Promise, and the Desiard Street Shelter. Additional screenings or services would facilitate transition to other healthcare settings for more substantial health care delivery if needed. After discussion, upon motion by Mr. Phillips, seconded by Dr. Carter, the recommendation to partially fund the request at \$26,000 for equipment and supplies, and to request the addition of Rays of Sonshine to the list of agencies served, was unanimously approved (5-0).

ULM – Occupational Therapy Clinic – “Occupational Therapy Services for Adults Who Are Underserved” - requested \$58,822 to provide personnel for summer and after hours during the semester and for needed equipment for the clinic. After discussion, upon motion by Mr. Phillips, seconded by Mrs. Hornsby, the recommendation to partially fund the request at \$20,000 for capitol equipment was unanimously approved (5-0).

ULM – School of Pharmacy – “Promotion of Enhanced Access to Health Care” – requested \$32,400 to bring increased awareness of prostate cancer and overall men’s health through a Prostate Cancer Awareness & Celebration 5k Run/Walk and to host a Men’s Health Summit. It was noted that this applicant will be advised to seek funding from BCBSLA also. After discussion, upon motion by Mr. Phillips, seconded by Dr. Carter, the recommendation to provide partial funding of \$13,500 for equipment was unanimously approved (5-0).

ULM – School of Pharmacy – “Working Together to Prevent Blindness from Diabetes” – requested \$6,442 to expand services at the diabetes medication clinic at the Retina Center located at Haik Humble Eye Associates. After discussion, upon motion by Dr. Gibson, seconded by Mr. Phillips, the recommendation for no funding at this time was unanimously approved (5-0).

ULM – School of Radiologic Technology – “Rolling Shields for NELA” – requested \$6,850 to purchase 13 rolling radiation shields for use in area clinics and hospitals where ULM students attend. After discussion, upon motion by Dr. Gibson, seconded by Dr. Carter, the recommendation for no funding at this time was unanimously approved (5-0).

Warren and Linda Trimble Ministries – “The Freedom Center Project for Youth” – requested \$25,000 to build a new fitness/play structure and to expand their Mother’s Day Out Program in Franklin Parish. It was noted that they have received partial funding for the play structure and are seeking matching funding. After discussion, upon motion by Mr. Phillips, seconded by Mrs. Hornsby, the recommendation for no funding at this time was unanimously approved (5-0).

At this time, the Committee reviewed a possible conflict of interest for the Committee member, Dr. Florencetta Gibson regarding the grant applicant, the Wellspring Alliance for Families, Inc. Upon providing additional information, Dr. Gibson departed the meeting. After discussion, upon motion by Mr. Phillips, seconded by Mrs. Hornsby, the following was unanimously approved by all members then present (4-0), to wit:

WHEREAS, the Programs/Grant Review Committee has received and reviewed the Notice of Possible Financial Interest/Conflict of Interest presented to the Committee by Dr. Florencetta Gibson with respect to the grant applicant, The Wellspring Alliance for Families, Inc., and has had the opportunity to propound questions to her regarding the relationship disclosed;

WHEREAS, the Programs/Grant Review Committee has discussed, without the presence of the foregoing individual, whether she has a conflict of interest with respect to the designated grant application;

RESOLVED, the Programs/Grant Review Committee hereby determines that Dr. Florencetta Gibson does have a potential conflict of interest with respect to the grant applicant, and may not participate in the discussion and vote with respect to the grant application.

Wellspring Alliance for Families, Inc. – “The Wellspring “YES!” Program” – requested \$39,931 to provide an extension of The Wellspring’s Project Start, which provides socio-emotional learning and education skills to children facing adversity in Union, Morehouse, and Ouachita parishes. Funding will provide salaries and fringe benefits and project supplies. After discussion, upon motion by Mrs. Hornsby, seconded by Mr. Phillips, the recommendation to provide partial funding of \$10,000 for supplies and program materials only was unanimously approved by all members then present (4-0).

Dr. Gibson then rejoined the meeting.

Workforce Development Board SDA-83, Inc., - “NELA Nursing Adjunct Faculty Project” – requested \$50,000 to provide adjunct faculty staff (2 at each site) at the 3 accredited nursing schools at ULM, Louisiana Tech University, and LA Delta Community College to address the access of nursing students to programs and assist to lessen the critical nursing shortage. This is a collaboration with regional education and healthcare providers, through the Healthcare Alliance, in seeking matching funds in support of the BCBSLA 3-year Collective Impact Grant. After discussion, upon motion by Dr. Gibson, seconded by Dr. Carter, the recommendation to partially fund the request at \$44,000 for personnel costs only, and to request the inclusion of Grambling State University Nursing School upon its reaccreditation, was unanimously approved (5-0).

Upon conclusion of the considerations, it was determined the total recommended funding was \$332,899, or 39% of the total requested funding. It was also noted that based on current financial performance, the Living Well Foundation should be able to meet the recommendations by the Committee, if so approved, which would require a budget amendment. All of the above requests with Committee recommendations will be presented to the Board of Directors at its next meeting, and all grants with conflicts of interest would thereafter be presented to the HSD #1 Board of Commissioners.

Other Comments by Committee Members – No further comments were offered at this time.

There being no other activities, and no Committee members or members of the public wished to make any further comments, upon motion duly made and seconded, the meeting was adjourned.

Vice Chair

Secretary