

**A MEETING OF THE EXECUTIVE COMMITTEE
OF THE LIVING WELL FOUNDATION
ON THURSDAY, JUNE 9, 2022, AT 8:00 A.M.
AT THE WMWO CHAMBER OF COMMERCE
112 PROFESSIONAL DRIVE, WEST MONROE, LA 71291**

MINUTES

Members Present:

Jim Allbritton, Chair Pro Tempore
Lori Allen
Alberta Green
Ken Phillips

Staff Present:

Alice M. Proffit, President/CEO
Monica Turner, Executive Assistant,
Secretary/Treasurer

Members Absent:

Dr. Dave N. Norris, Jr.

Others Present:

Doug Caldwell, Attorney

The meeting was called to order and the presence of a quorum was verified. Due to the relocation of current Board Chair, Dr. Norris, to Ruston, Louisiana, and his ineligibility to continue to serve as a director, nomination was made for Mr. Allbritton to serve as Chair Pro Tempore for the conduct of the meeting. Upon motion, by Mr. Phillips, seconded by Mrs. Green, the recommendation was unanimously approved (4-0).

Minutes – The minutes from the March 8, 2022, meeting were reviewed. There being no changes, upon motion by Mrs. Allen, seconded by Mr. Phillips, the minutes were unanimously approved (4-0).

April 2022 Financial Statements – The April 2022 financial statements, with the Argent statement and the bond and cash flow worksheets, were presented. Financials continue to reflect the impact of rising interest rates on current holdings, although income is rising as maturing notes are reinvested. A review of the balance sheet and profit and loss statement was held, and it was noted that expenses are under budget. Upon motion by Mr. Phillips, seconded by Mrs. Green, the April financial statements were unanimously approved (4-0).

2021 Annual Report – A draft of the 2021 Annual Report was presented. Once finalized, the report would thereafter be printed and mailed. Recommendation was made to accept the report contingent upon final reviews. Upon motion by Mrs. Green, seconded by Mrs. Allen, the recommendation was unanimously approved (4-0). This item will be presented to the HSD #1 Board of Commissioners.

2021 Compliance Certificate – The 2021 compliance certificate was reviewed. Upon motion by Mr. Phillips, seconded by Mrs. Allen, the 2021 compliance certificate was unanimously approved (4-0). This item will be presented to the HSD #1 Board of Commissioners.

Positive Pay Services – A discussion was held on the recent fraud activity within the Foundation bank account and actions taken, including expanded positive pay services. Based on these activities, it was determined that the SIMPLE IRA plan should remain under management and administration of Argent Advisors, and that policies would need revision to include these items. Upon motion by Mrs. Allen, seconded by Mrs. Green, the recommendation to expand the positive pay services, keep the SIMPLE IRA plan with Argent, and revise policies was unanimously approved (4-0). This item will be presented to the HSD #1 Board of Commissioners.

State Dental Sealants Grant – Updates were provided on the state dental sealant grant and the opportunity for a second year of funding, including feedback from the state on the excellent performance by the Foundation and its partners. It was agreed to continue discussions regarding funding. No further action was necessary at this time.

NELA Children’s Museum – A discussion was held on the planned relocation of the NELA Children’s Museum and their impact providing programs for children including those under-served and in rural areas. It was reported that plans are to include a healthcare and medical educational and interactive gallery of the museum, and there was broad local healthcare support. A general discussion was held on the mission of the Foundation and the impact of the pandemic on the health and well-being of all ages, and how mental health challenges will likely continue over time. It was further discussed that re-entry to community, activities for children, and educational or interactive opportunities will have importance in improving mental health status in many ways. It was noted that the Programs/Grant Review Committee would be considering this project, as well as several other large impact projects, at their next meeting, and with some new perspectives on how health and well-being might be affected after a pandemic. No action was necessary on this item at this time.

Annual Update Luncheon – Information was presented on the plans for the Annual Update to the Community on October 25, 2022. After discussion on the event budget, it was recommended that the luncheon can be an in-person event at the West Monroe Convention Center again. Upon motion by Mrs. Allen, seconded by Mr. Phillips, the recommendation for the luncheon and budget was approved (4-0).

SBHCs and Dental Hygiene Clinics – A discussion was held on opportunities for new school-based health centers (SBHCs) and dental hygiene clinics. It was reported that discussions were proceeding with interested parties in Ouachita Parish and that within two years there would be new projects. Recommendation was made to proceed with the identified goals and, upon motion by Mr. Phillips, seconded by Mrs. Green, the recommendation was approved (4-0).

Audit Item – IT Policy – An update was given regarding a needed policy related to Information Technology Disaster Recovery/Business Continuity as noted in the 2021 audit. It was agreed that a policy would be presented at the Audit Committee meeting on June 16, 2022. No further action was necessary on this item at this time.

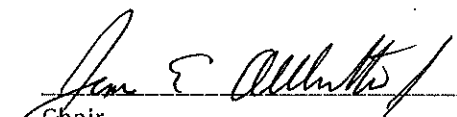
Office Space – An update was provided on the next steps for office space discussions. It was agreed that the President/CEO, with the attorney and Vice Chair of the Finance/Investment Committee, would prepare further information on this item. No further action was necessary at this time.

Meeting Schedule – An update was given on the upcoming meetings for 2022. No further action was taken.

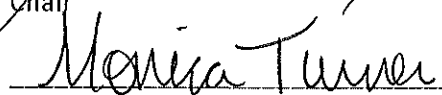
President/CEO Report – No further report at this time.

Board Chair Report – No further report at this time.

There being no other activities, and no Committee members or members of the public wished to make any further comments, upon motion duly made and seconded, the meeting was adjourned.



Chair



Secretary