

**A MEETING OF THE NOMINEE RECOMMENDATIONS COMMITTEE
OF THE LIVING WELL FOUNDATION ON THURSDAY, SEPTEMBER 22, 2022
AT THE WMWO CHAMBER OF COMMERCE, 112 PROFESSIONAL DRIVE,
WEST MONROE, LOUISIANA 71291**

MINUTES

Members Present:

Lori Allen
P. Michelle Getret-Ford
Dr. Bob Huffstutter
Rick McMillon
Ken Phillips

Members Absent:

None

Staff Present:

Alice M. Prophit, President/CEO
Monica Turner, Executive Assistant,
Secretary/Treasurer

Others Present:

none

The meeting was called to order, and the presence of a quorum was verified.

Elect Chair of Committee – Recommendation was made that Dr. Bob Huffstutter serve as 2022 Committee Chair. Upon motion by Mr. McMillon, seconded by Mrs. Getret-Ford, the recommendation was unanimously approved by all members then present (4-0).

Mr. Phillips then entered the meeting.

Minutes – The minutes from the October 13, 2021, meeting were reviewed. There being no changes, upon motion by Mrs. Allen, seconded by Mrs. Getret-Ford, the minutes were unanimously approved (5-0).

Board Director Terms and Appointments – A review of the provisions for service and terms was then held. After the review, discussion was held regarding Chris Pittard, a District director, who will complete a partial term on December 31, 2022, due to the resignation of A. Whitfield Hood, Jr., in 2021. Upon motion by Mr. Phillips, seconded by Mr. McMillon, the recommendation for reappointment of Chris Pittard as a District director for a first countable term effective January 1, 2023, and ending December 31, 2025, was unanimously approved (5-0).

Discussion was then held regarding Dr. G. Robert Huffstutter, a District director, who will complete a first countable term on December 31, 2022. Upon motion by Mr. Phillips, seconded by Mr. McMillon, the recommendation for reappointment of Dr. Huffstutter as a District appointee for a second countable term effective January 1, 2023, and ending December 31, 2025, was unanimously approved (5-0).

Both of these recommendations for reappointment of District directors will be presented to the Board of Directors, and thereafter to the HSD #1 Board of Commissioners.

As update only, it was reported that Ouachita Parish Police Jury District B appointee, Kenchen Phillips, will complete his second countable term on December 31, 2022. The OPPJ has been notified of Mr. Phillip's desire to continue in a third countable term effective January 1, 2023, and ending December 31, 2025, if so appointed. No action was necessary on this item.

New Board Directors – Discussion was then held concerning qualifying criteria and potential candidates, upon the notice of resignation of certain Board directors. Information was presented on Doug Seegers as a candidate for consideration to fill the remaining term of District appointee, Dr. Dave N. Norris, Jr., whose second countable term ends December 31, 2022, but who gave notice of his resignation from the Board effective June 1, 2022, due to his relocation out of the district to Ruston, Louisiana. After discussion, upon motion by Mr. McMillon, seconded by Mrs. Allen, the recommendation for nomination of Doug Seegers to serve a partial term effective October 20, 2022, through December 31, 2022, and thereafter beginning a first countable term beginning January 1, 2023, and ending December 31, 2025, was unanimously approved (5-0).

Information was then presented on Shelby Sanchez-Corral as a candidate for consideration to fill the remaining term of District appointee Lori Allen, whose first countable term ends December 31, 2023, but who has given notice of her resignation from the Board effective December 31, 2022. After discussion, upon motion by Mrs. Getret-Ford, seconded by Mr. Phillips, the recommendation for nomination of Shelby Sanchez-Corral to serve a partial term effective January 1, 2023, through December 31, 2023, was unanimously approved (5-0).

Both of these nominations for District directors will be presented to the Board of Directors, and thereafter to the HSD #1 Board of Commissioners.

As an update only, it was presented that Board director Rick McMillon, Ouachita Parish Police Jury District C appointee, whose first countable term ends December 31, 2023, has given notice of his resignation from the Board effective December 31, 2022. Notification has been provided to Ouachita Parish Police Jury regarding that upcoming vacancy for the District C appointee. No action was necessary on this item.

2023 Board Officers and Committees – A review was then held on the service provisions regarding officers for the Foundation. After discussion, recommendation was made for Board officers for 2023 as follows:

	Board Chair	– Jim Allbritton	(1 st year)
	Vice Chair, Finance/Investment Committee	– Ken Phillips	(1 st year)
	Vice Chair, Programs/Grant Review Committee	– Dr. Bob Huffstutter	(1 st year)
	Vice Chair, Planning/Operations Committee	– Alberta Green	(2 nd year)

Upon motion by Mr. McMillon, seconded by Mrs. Getret-Ford, the recommendation was unanimously approved (5-0).

Discussion was then held on the Foundation committees and structures, including governance provisions. Recommendation was made for the following standing committees for 2023 as follows:

Executive Committee

- Jim Allbritton – Chair
- Ken Phillips – Vice Chair, Finance/Investment Committee
- Dr. Bob Huffstutter – Vice Chair, Programs/Grant Review Committee
- Alberta Green – Vice Chair, Planning/Operations Committee
- OPPJ appointee – Board Appointee

Finance/Investment Committee

- Ken Phillips – Vice Chair
- Jim Allbritton
- Alberta Green
- Brandon Welch
- OPPJ appointee

Programs/Grant Review Committee

- Dr. Bob Huffstutter – Vice Chair
- Shelby Sanchez-Corral
- Melanie Massey Groves
- Christine Wong Rambo
- Doug Seegers

Audit Committee*

Jim Allbritton
P. Michelle Getret-Ford
Chris Pittard

** denotes that chair will be elected at the first meeting*

Planning/Operations Committee

(To be convened upon Board need)
Alberta Green – Vice Chair

Recommendation was made for an additional committee for 2023, pending designation by the Board Chair:

Nominee Recommendation Committee*

Shelby Sanchez Corral
P. Michelle Getret-Ford
Dr. Bob Huffstutter
Ken Phillips
Chris Pittard

** denotes that chair will be elected at the first meeting*

In consideration of the recommendations for the standing committees and the designated committee, upon motion by Mrs. Getret-Ford, seconded by Mrs. Allen, these recommendations as presented were unanimously approved (5-0).

Board Advisory Roles for 2023 – Discussion was held on possible advisors to the Board. It was recommended that Julian Johnston and Dr. Florencetta Gibson continue as Board advisors, if so designated by the Board Chair. Upon motion by Mr. Phillips, seconded by Mrs. Allen, the recommendation was unanimously approved (5-0).

2023 Employees and Corporate Officers – The 2023 employees and Corporate officers were presented. It was recommended that Alice M. Proffit continue as President/CEO and a Corporate Officer. Upon motion by Mrs. Getret-Ford, seconded by Mrs. Allen, the recommendation was unanimously approved (5-0).

It was recommended that Monica Turner continue as Executive Assistant, Secretary/Treasurer, and Corporate Officer. Upon motion by Mr. Phillips, seconded by Mrs. Allen, the recommendation was unanimously approved (5-0).

These items, including Board officers, standing committees with additional designated committee, Board advisors, and employees and Corporate officers, will all be presented to the Board of Directors, and thereafter to the HSD #1 Board of Commissioners.

There being no other activities and no Committee members or members of the public wished to make any further comments, upon motion duly made and seconded, the meeting was adjourned.

Chair

Secretary