

**A MEETING OF THE BOARD OF DIRECTORS  
OF THE LIVING WELL FOUNDATION  
ON THURSDAY, MAY 4, 2023, AT 7:30 A.M.  
AT THE WMWO CHAMBER OF COMMERCE,  
112 PROFESSIONAL DRIVE, WEST MONROE, LOUISIANA 71291**

**MINUTES**

***Members Present:***

Jim Allbritton, Chair  
Todd Burgess  
Shelby Sanchez Corral  
P. Michelle Getret-Ford  
Melanie Massey Groves  
Dr. Bob Huffstutter  
Ken Phillips  
Chris Pittard  
Brandon Welch

***Members Absent:***

Alberta Green  
Christine Rambo  
Doug Seegers

***Staff Present:***

Alice M. Proffit, President/CEO  
Monica Turner, Executive Assistant  
Secretary/Treasurer

***Others Present:***

Doug Caldwell, Foundation Attorney  
Wade Bishop, HSD Representative

Mr. Allbritton called the meeting to order, with presence of a quorum verified, and guests acknowledged.

**Minutes** – The minutes from the February 9, 2023, meeting were reviewed. There being no changes, upon motion by Dr. Huffstutter, seconded by Mr. Pittard, the minutes were unanimously approved by all members then present (8-0).

Mrs. Getret-Ford entered the meeting at this time.

**March 2023 Financial Statements** – The March 2023 financial statements, with the Argent statement and bond and cash flow worksheets, were then presented. After a detailed review of the balance sheet and profit and loss statement, it was noted that expenses are well within budget and that there are positive trends in reinvestment of maturing notes at higher interest rates. After further discussion, a recommendation was made to accept the March 2023 financial statements, and upon motion by Mr. Welch, seconded by Mrs. Massey Groves, the recommendation was unanimously approved (9-0). This item will be presented to the HSD #1 Board of Commissioners for their quarterly review.

**Timeline for School Based Health Center** – A discussion was held on the collaboration between the Foundation and CommuniHealth Services for the new Ouachita Parish High School school-based health center (SBHC) with an update to the timeline. After a review of the budget and based on the submitted request from CommuniHealth Services with a planned opening date for the Spring 2024 semester, it was recommended that the Foundation provide funding at \$165,000. It was further noted that the

project would begin preliminary work during the Fall 2023 semester to meet the planned opening date. After discussion, upon motion by Dr. Huffstutter, seconded by Mrs. Getret-Ford, the recommendation was unanimously approved (9-0). This item will be presented to the HSD #1 Board of Commissioners.

**Events for 2023** – A discussion was held on possible activities and events by the Foundation that could benefit the region related to grant-writing, collaboration and networking, and future large impact ideas, based on the feedback from the recent grant-writing seminars and networking with other funders in the state. The plans for the annual update luncheon would then be made for a Spring 2024 event. It was agreed that these activities should continue for the Foundation’s role as a resource and collaborator for the region. No action was necessary for this item at this time.

**Update on Grant Cycle** – An update was provided on the recent grant-writing seminars prior to the opening of the grant cycle April 15th. Three sessions were held, with good attendance and discussion, at ULM, the OPSB Commons, and in Winnsboro at LA Delta Community College. Information was also presented on the status of the current grant cycle and the timeline for grant considerations in July 2023, to be presented at the Board meeting in August 2023. A review was also held on the structure of the grant processes including initiatives, and the current budget. No action was necessary for this item at this time.

**President/CEO Report** – No further report at this time.

**Board Chair Report** – No further report at this time.

There being no other activities and no Board members or members of the public wished to make any further comments, upon motion duly made and seconded, the meeting was adjourned.

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Chair

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Secretary