

**A MEETING OF THE AUDIT COMMITTEE  
OF THE LIVING WELL FOUNDATION  
ON THURSDAY, SEPTEMBER 28, 2023, AT 7:30 A.M.  
AT THE WMWO CHAMBER OF COMMERCE  
112 PROFESSIONAL DRIVE,  
WEST MONROE, LOUISIANA 71291**

**MINUTES**

***Members Present:***

Chris Pittard, Chair  
Jim Allbritton  
P. Michelle Getret- Ford

***Staff Present:***

Alice M. Proffit, President/CEO  
Monica Turner, Executive Assistant  
Secretary/Treasurer

The meeting was called to order, and the presence of a quorum was verified.

**Minutes** – The minutes from the May 18, 2023, meeting were reviewed. There being no changes to the minutes, upon motion by Mr. Pittard, seconded by Mr. Albritton, the minutes were unanimously approved by all members then present (2-0).

At this time, Mrs. Getret-Ford joined the meeting.

**Selection of Auditor** – The engagement letter from Woodard & Associates, APAC, for a proposed 2-year engagement for audits of years 2023 and 2024 financials was presented. A review of the terms and a past history of auditing fees was done, and it was noted that fees have doubled in cost since 2011, but there were no proposed increases from 2021 and 2022 audit fees. It was also agreed that a Request For Proposals process would be considered after the 2024 audit.

After discussion, recommendation was made to engage Woodard & Associates for the 2023 and 2024 audits. Upon motion by Mr. Pittard, seconded by Mrs. Getret-Ford, the recommendation was unanimously approved (3-0). This item will be presented to the Board of Directors, and thereafter to the HSD #1 Board of Commissioners.

There being no other activities, and no Committee members or members of the public wished to make any further comments, upon motion duly made and seconded, the meeting was adjourned.

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Chair

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Secretary