

**A MEETING OF THE NOMINEE RECOMMENDATIONS COMMITTEE
OF THE LIVING WELL FOUNDATION
ON MONDAY, SEPTEMBER 30, 2024
AT THE FOUNDATION OFFICE
3711 CYPRESS STREET, SUITE 1
WEST MONROE, LOUISIANA 71291**

MINUTES

Members Present:

Melanie Massey Groves
Dr. Bob Huffstutter
Doug Seegers
Brandon Welch

Staff Present:

Alice M. Proffit, President/CEO
Monica Turner, Executive Assistant,
Secretary/Treasurer

Members Absent:

None

Others Present:

None

The meeting was called to order, and the presence of a quorum was verified. Upon motion by Dr. Huffstutter, seconded by Mrs. Massey Groves, Mr. Seegers was unanimously elected as Chair of the Committee (4-0).

Minutes – The minutes from the September 21, 2023, meeting were reviewed. There being no changes, upon motion by Mr. Welch, seconded by Mrs. Massey Groves, the minutes were unanimously approved (4-0).

Reappointments and Terms of Board Directors – A review of the provisions for service and terms was held, and the reappointment of two directors was then considered.

Melanie Massey Groves, an HSD appointee, is currently serving her first COUNTABLE term ending December 31, 2024. Recommendation was made for Mrs. Massey Groves to serve a second COUNTABLE term beginning January 1, 2025, and ending December 31, 2027. Upon motion by Dr. Huffstutter, seconded by Mr. Welch, the recommendation was unanimously approved (4-0).

Brandon Welch, an HSD appointee, is currently serving a first COUNTABLE term ending December 31, 2024. Recommendation was made for Mr. Welch to serve a second COUNTABLE term beginning January 1, 2025, and ending December 31, 2027. Upon motion by Dr. Huffstutter, seconded by Mrs. Massey Groves, the recommendation was unanimously approved (4-0).

Both recommendations for reappointments will be presented to the Board of Directors and thereafter to the HSD #1 Board of Commissioners.

A review was then held regarding recent Board resignations, with discussion on candidates for the unfilled and open positions. Christine Wong Rambo, an HSD appointee, previously gave notification of her resignation effective August 31, 2024, due to schedule conflicts and availability. Mrs. Rambo was serving a first COUNTABLE term ending December 31, 2024. To fill this open Director position, the candidate, Leah Martin, was then discussed. Mrs. Martin, Vice President of Marion State Bank has over 20 years in the banking industry and is actively involved in the community. After discussion, recommendation was made for Mrs. Martin to serve a PARTIAL term beginning November 1, 2024, ending December 31, 2024, and thereafter a first COUNTABLE term beginning January 1, 2025, and ending December 31, 2027. Upon motion by Mrs. Massey Groves, seconded by Dr. Huffstutter, the recommendation was unanimously approved (4-0).

Based upon the notification of resignation effective October 31, 2024, by Shelby Sanchez Corral, an HSD appointee whose first COUNTABLE term ends December 31, 2024, the candidate, Jason Pleasant, Chief of West Monroe Police Department, was discussed. Mr. Pleasant has an extensive background with over 27 years in law enforcement, including working for the Ouachita Parish Sheriff’s office, and as former director of Green Oaks Juvenile Detention Center. It was noted that Mr. Pleasant was a previous Board director in 2021 but had to resign due to a conflict upon employment by the Ouachita Parish Police Jury. After discussion, recommendation was made for Mr. Pleasant to serve a PARTIAL term beginning November 1, 2024, and ending December 31, 2026. Upon motion by Mr. Welch, seconded by Dr. Huffstutter, the recommendation was unanimously approved (4-0).

These two new Directors will be presented to the Board of Directors and thereafter to the HSD #1 Board of Commissioners.

2025 Board Officers and Committees – A review was then held on the service provisions regarding officers for the Foundation. After discussion, recommendation for 2025 Board officers was made as follows:

- Board Chair – Jim Allbritton (3rd year)
- Vice Chair, Finance/Investment Committee – Todd Burgess (2nd year)
- Vice Chair, Programs/Grant Review Committee – Dr. Bob Huffstutter (3rd year)
- Vice Chair, Planning/Operations Committee – P. Michelle Getret-Ford (1st year)

Upon motion by Mrs. Massey Groves, seconded by Mr. Welch, the recommendation for Board Officers was unanimously approved (4-0). This item will be presented to the Board of Directors and thereafter to the HSD #1 Board of Commissioners.

Committees and members of each were then discussed. It was noted that all Board Directors were given the opportunity to indicate their interests and have questions answered and were also considered with respect for equitable representation. Recommendation was then made for the 2025 standing committees as follows:

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| <u>Executive Committee</u> | |
| Jim Allbritton | <u>Chair</u> |
| Todd Burgess | Vice Chair, Finance/Investment Committee |
| Dr. Bob Huffstutter | Vice Chair, Programs/Grant Review Committee |
| P. Michelle Getret-Ford | Vice Chair, Planning/Operations Committee |
| Chris Pittard | Board Appointee |
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| <u>Finance/Investment Committee</u> | <u>Programs/Grant Review Committee</u> |
| Todd Burgess – <u>Vice Chair</u> | Dr. Bob Huffstutter – <u>Vice Chair</u> |
| Jim Allbritton | Melanie Massey Groves |
| Leah Martin | Ken Phillips |
| Chris Pittard | Jason Pleasant |
| Brandon Welch | Doug Seegers |
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| <u>Audit Committee*</u> | <u>Planning/Operations Committee</u> |
| Jim Allbritton | <i>(to be convened upon Board need)</i> |
| Todd Burgess | P. Michelle Getret-Ford – <u>Vice Chair</u> |
| Leah Martin | |

** denotes that Chair will be elected at the first meeting*

Recommendation was made for an additional committee for 2024, pending designation by the Board Chair:

Nominee Recommendation Committee*

Melanie Massey Groves
Dr. Bob Huffstutter
Jason Pleasant
Doug Seegers
Brandon Welch

** denotes that Chair will be elected at the first meeting*

Upon motion by Dr. Huffstutter, seconded by Mr. Welch, the recommendations for the 2025 standing committees and the additional committee were unanimously approved (4-0).

As approved in past actions, and to ensure quorums for committee meetings due to vacancies or absences, the designation of at least 3 Board directors to serve as Alternates was reviewed. Recommendation was made to continue with the previous alternates, including the Board Chair, Jim Allbritton, as the 1st priority alternate, and 2 other designees, including Ken Phillips and Chris Pittard, if they so agree to serve. Upon motion by Dr. Huffstutter, seconded by Mr. Seegers, the recommendation was unanimously approved (4-0).

All items for committee nominations will be presented to the Board of Directors.

2025 Board Advisory Roles – Discussion was held on past advisors for the Board including Julian Johnston and Dr. Florencetta Gibson. Recommendation was made that Julian Johnston, a retired CPA, and Dr. Florencetta Gibson, an administrative nurse and current marriage and family therapist professional, and both past Board directors, continue as Board advisors, if so designated by the Board Chair. Upon motion by Mrs. Massey Groves, seconded by Dr. Huffstutter, the recommendation was unanimously approved (4-0). This item will be presented to the Board of Directors.

2025 Employees and Corporate Officers – The consideration of other officers, specifically Corporate officers, was then held. It was noted that the Executive Committee had recently met and reviewed personnel items for the Foundation.

Recommendation was made for Alice M. Proffit to continue as an employee as the President/CEO for the Foundation and as a Corporate Officer. Upon motion by Mrs. Massey Groves, seconded by Mr. Seegers, the recommendation was unanimously approved (4-0).

Recommendation was made for Monica Turner, to continue as an employee as the Executive Assistant for the Foundation and as the Secretary/Treasurer, a Corporate officer. Upon motion by Mr. Seegers, seconded by Dr. Huffstutter, the recommendation was unanimously approved (4-0).

These two employee items will be presented to the Board of Directors, and thereafter to the HSD #1 Board of Commissioners.

There being no other activities, and no Committee member or members of the public wished to make any further comments, upon motion duly made and seconded, the meeting was adjourned.

Chair

Secretary