

**A MEETING OF THE EXECUTIVE COMMITTEE  
OF THE LIVING WELL FOUNDATION  
ON WEDNESDAY, MARCH 4, 2026, AT 7:30 A.M.  
AT THE FOUNDATION OFFICE  
3711 CYPRESS STREET, SUITE 1  
WEST MONROE, LOUISIANA 71291**

**MINUTES**

***Members Present:***

Todd Burgess, Chair  
Jim Allbritton  
Dr. Bob Huffstutter  
Michelle-Getret Ford

***Staff Present:***

Alice M. Proffit, President/CEO  
Monica Turner, Executive Assistant,  
Secretary/Treasurer

***Members Absent:***

Melanie Massey Groves

***Others Present:***

Doug Caldwell, Attorney  
Julian Johnston, Board Director

Mr. Burgess called the meeting to order, and the presence of a quorum was verified. The invocation was given by Dr. Huffstutter, and Mr. Johnston was welcomed to the meeting.

**Minutes** – The minutes from the January 7, 2026, meeting were reviewed. There being no changes, upon motion by Dr. Huffstutter, seconded by Mrs. Getret-Ford, the minutes were unanimously approved (4-0).

**January 2026 Financial Statements** – The January 2026 financial statements, with the cash flow and Regions statements and the bond worksheet, were presented. A detailed review of the balance sheet and profit and loss statement was presented, noting there was a deficit in change in assets for the month due to the change in unrealized gains and losses. After review, upon motion by Mrs. Getret-Ford, seconded by Mr. Allbritton, the financial statements were unanimously approved (4-0).

**Updates on Various Items:**

**2026 Grant Cycle Status** – An update was given on the number of applications submitted for the 2026 Grant Cycle and other statistics related to new, government, and startup organizations. All applications must be submitted by March 8, 2026. A Zoom call was held with the external evaluator, Dr. Francesca Arrmmer from Illinois, and the evaluation tool was updated based on her valuable expertise and input. The Programs/Grant Review Committee will meet at the end of April for consideration of grant applications, with recommendations for the May Board of Directors meeting. No action was necessary on this item.

**Dementia Compassion Project** – A discussion was held on the success of the dementia simulation project completed last week in coordination with local hospitals and VCOM that included medical students and residents, hospital staff, first responders, churches, community, and Foundation Board Directors. There will be an ongoing evaluation of next steps to help medical personnel and caregivers in addressing how to respond to those with dementia. The next planned series of simulation events will be held in July 2026. No action was necessary on this item.

**Sponsorships** – A reminder was offered regarding the upcoming Healthcare CEO Forum and the Foundation’s participation as sole and Title Sponsor in collaboration with the WMWO Chamber of Commerce and the City of West Monroe. This event will help strengthen community trust, increase public understanding, and highlight the work to improve healthcare outcomes. The sponsorship budget was also reviewed for the dementia follow up. No action was necessary on this item.

**2026 Annual Luncheon** – An update was provided on the 2026 Annual Update to the Community to take place on the revised date of October 29, 2026, at the West Monroe Convention Center. Sponsorship levels were reviewed, with note that many businesses were already responding. No action was necessary on this item.

**Employee Items** – Update was given on the status of cell phone upgrades and reimbursement for employees as previously approved by the Foundation. No action was necessary on this item.

**Copier Installation** – The new copy machine is scheduled to be installed by RJ Young in March 2026 under the terms of the lease renewal, with network installation to be done by the Foundation’s tech support, Infinet Technologies. No action was necessary on this item.

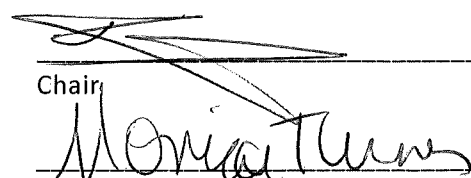
**Community Needs Assessment** – In response to a request from the HSD #1 Board of Commissioners for an update on the Community Needs Assessment process and potential cost, a detailed discussion was held on the information related to the previous Community Needs Assessment completed in 2008, reviewing the process, cost, data analyses, and findings, as well as resultant planning based on the study. As additional information, available data sets from service area healthcare organizations and state health agencies were included. It was noted that all regional data is utilized for community needs updates by the Foundation on an ongoing basis. Further review with the Vice Chair of the Planning/Operations Committee, Dr. Bob Huffstutter, and Board Director, Chris Pittard, with final input by the Foundation attorney and the President/CEO, will assist to complete the information to be submitted. It was noted that a recent 2-year waiver was approved by the HSD #1 Board of Commissioners. The information will be presented after final compilation and review.

**Other Comments** – No further discussion at this time.

**President/CEO Report** – Information was presented on a recent meeting as requested by ULM and service area hospital representatives regarding the need for a new curriculum for sonography within the Radiologic Technology program based on market demands, especially in regard to potential funding assistance. Discussion included other available funding resources, curricula details, faculty, timeline, and enrollment potential, as well as ULM commitment. More information will be researched prior to any formal request that may arrive in the future regarding this item.

**Board Chair Report** – Mr. Burgess thanked all members for their work on the Board and encouraged all for the upcoming grant work that will be undertaken.

There being no other activities, and no Committee members or members of the public wished to make any further comments, upon motion duly made and seconded, the meeting was adjourned.

  
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Chair  
\_\_\_\_\_  
Secretary