A MEETING OF THE EXECUTIVE COMMITTEE OF THE LIVING WELL FOUNDATION ON WEDNESDAY, JUNE 3, 2026, AT 7:30 A.M. AT THE FOUNDATION OFFICE, 3711 CYPRESS STREET, SUITE 1, WEST MONROE, LOUISIANA 71291

MINUTES

Members Present:
Todd Burgess, Board Chair
Jim Allbritton
Melanie Massey Groves
Dr. Bob Huffstutter

Staff Present:
Alice M. Prophit, President/CEO
Monica Turner, Executive Assistant, Secretary/Treasurer

Members Absent:
P. Michelle Getret-Ford

Others Present:
Doug Caldwell, Foundation Attorney

Mr. Burgess called the meeting to order, and the presence of a quorum was verified. The invocation was given by Dr. Huffstutter.

Minutes – The minutes from the March 4, 2026, meeting were reviewed. There being no changes, upon motion by Dr. Huffstutter, seconded by Mr. Allbritton, the minutes were unanimously approved (4-0).

April 2026 Financial Statements – The April 2026 financial statements, with the Regions statement and the bond worksheet, were presented. A detailed review of the profit and loss statement was held, and it was noted that expenses are in line and within budget, indicating positive trends and growth. No deficit was recorded for the month or year-to-date It was noted that a minor correction had been included regarding a line-item entry for unrealized losses from the previous month. After review, upon motion by Mrs. Massey Groves, seconded by Mr. Allbritton, the financial statements were unanimously approved (4-0).

Update on 2025 Audit – A discussion was held on the 2025 audit report, which was previously reviewed by the Audit Committee. The auditor was very complimentary on the successful audit, noting that there was an unmodified opinion, with no exceptions or findings. It was reported that the auditor has recently presented the final form of the audit to the Foundation and the Form 990 for its final review. No further action was necessary on this time. This item will be presented to the Board of Directors as an update and to the HSD #1 Board of Commissioners for their review.

2025 Compliance Certificate – The 2025 compliance certificate was presented, and a discussion of governance was held for the review of the information included. Recommendation was made to approve the certificate contingent upon final review by the attorney. Upon motion by Dr. Huffstutter, seconded by Mrs. Massey Groves, the recommendation including contingency was unanimously approved (4-0). Upon final review, this item will be presented to the HSD #1 Board of Commissioners.

2026 Grant Cycle Status – Discussion was held on the status of the 2026 Grant Cycle including 35 approved applications, and first installment payments being made June-August 2026. A review of maturing notes was also held to ensure operational funds for the grant payments will be available timely. Further discussion was held on the Dental Hygiene Initiative and the recent changes to the funded clinics by ULM. It was determined that further updates and discussions should be held with ULM as to the commitments and work that are included within the agreement between the Foundation and ULM and what future plans for the dental hygiene clinics could be. More information would be reported after upcoming meetings with ULM. No further action was necessary on this item at this time.

Sponsorships – The Foundation has had several sponsorship requests come in which were reviewed in discussion. It was noted that all were in line with the Foundation mission and could be supported at various levels, and that, as of this meeting, the sponsorships for 2026 were at a total of $9,500 within the $20,000 budget. After discussion, upon motion by Mrs. Massey Groves, seconded by Mr. Allbritton, the requests were unanimously approved as presented (4-0).

Update on Social Media – A discussion was held on the recent AI analysis of the social media presence of the Foundation, and how it continues to maintain an active, community-focused presence centered on philanthropy, health, and local partnerships in Ouachita parish and surrounding areas. The Foundation continues to utilize social media as a valuable tool for monitoring local health and community improvement efforts, offering high utility for community members, educators, and other non-profits in West Monroe. The social media presence has also been used to promote grant writing training and educational opportunities in the service area. It was noted that the only actions that might be considered by the Foundation would be to incorporate videos into the social media platforms and to further improve engagement within social media platforms. No action was necessary for this item at this time.

President/CEO Report – No further report at this time.

Board Chair Report – The Committee thanked the staff for the successful audit report and the ongoing activities with the grant cycle, and the Board Chair thanked the Committee as well as all Directors, for their work to support the audit process, the grant cycle, and the ongoing opportunities that continue to be presented to the Foundation for community relationships and projects.

There being no other activities, and no Committee members or members of the public wished to make any further comments, upon motion duly made and seconded, the meeting was adjourned.

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Chair

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Secretary